



Appointment Type: Permanent
Working Time: Full Time
Reference Code: NB00021805*
Opening Date: 06/04/2010
Closing Date: 06/20/2010



Permit Writer, Environmental Specialist 5 Dept of Ecology HWTR \$4,214 to \$5,535 per month (Range 59)

Agency Information

MISSION & VISION

The Department of Ecology's mission is to protect, preserve and enhance Washington's environment, and promote the wise management of our air, land and water for current and future generations. This means protecting both humans and the environment from pollution; restoring and preserving important ecosystems that sustain life; and finding ways to meet human needs without destroying environmental resources and functions. Fundamental to achieving these results lies in our everyday interaction with citizens, stakeholders, and the public we regulate. We treat our customers as partners and collaborators: provide respectful and prompt service; explore creative solutions for the best results; and act with integrity. Also critical is maintaining effective infrastructures and a workforce that is committed, productive and successful. We invest in our employees to create and sustain a working environment that encourages creative leadership, teamwork, professionalism and accountability.

The citizens of Washington trust that the Department of Ecology supports and assists them in promoting the sustainable environmental and economic well being of the state. That trust, coupled with our effectiveness, helps Ecology to continue to receive the support it needs to advance our environmental mission.

To learn more about our Agency, please visit our website at: www.ecy.wa.gov

POSITION INFORMATION:

There is one current vacancy with the Department of Ecology, Hazardous Waste and Toxics Reduction (HWTR) Program, Pollution Prevention & Regulatory Assistance Section, Headquarters in Lacey, WA.

Duties

This position will be assigned several areas of responsibility -

1.) Project Management and Permit Writing

Serves as a project manager and lead for complex dangerous waste management permits that are high priority for the Program. Leads the review of permit applications and, in coordination with other Program staff, negotiates acceptable operating limits with the project proponent. Acts as permitting team lead (team will include as a core, a permit writer and a compliance and corrective action specialist) for the purpose of: coordinating review of permit applications; providing and tracking schedules for interim and final milestones; ensuring timely communication with the team, facility and management; facilitating problem solving within the team and the facility; scheduling and organizing meetings; coordinating with other agencies such as US EPA, other State agencies, local air authority, and city/county responsible for local permits and SEPA; and preparing permit and fact sheets that meet current regulatory requirements. Supports the regions and other

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Ecology programs on interpretations of permit requirements and review of permit mods.

2.) Support Compliance at Dangerous Waste Management Facilities

Provides statewide assistance to regional compliance personnel, including: participates in compliance inspections at dangerous waste management facilities, assists with writing and reviews of inspection reports; provides technical review; assists on compliance enforcement cases as an expert on permitting requirements; and provides testimony on permitting requirements at legal or public hearings as needed

3.) Coordination of High Priority Projects

Manages and coordinates more complex, difficult, controversial, and high priority projects with the responsibility to work closely with industry representatives, environmental groups, and other Ecology programs in areas related to dangerous waste management and toxics reduction. Provides technical direction and final review for technical reports, discussion papers, compliance letters, and conclusions reached by professional staff.

4.) Keep current with state and federal regulations and policy; Develop guidance and policies on permit issues

Keeps current on regulatory and policy changes at the state and federal level regarding the regulatory and technical standards for permits at dangerous waste management facilities. Develops and updates any necessary guidance and policies on permit issues.

5.) Tracking and Compiling Permit Information

Tracks permit status for facilities requesting, needing, or having permits. Maintains current information on the facilities' status and provide accurate information to the public, facilities, regional staff, and HWTR managers about permit status and upcoming deadlines or important milestones. For example, provides timely notice to a facility and the HWTR managers about the need for the facility to resubmit an application to renew its permit at least 6 months before the existing permit expires.

Qualifications

Required Qualifications:

Bachelor's degree involving major study in environmental, physical, or one of the natural sciences, environmental planning or other allied field and six years of professional level experience in environmental analysis or control, or environmental planning, which includes two years equal to an Environmental Specialist 3 or above.

Additional qualifying experience will substitute, year for year, for education.

OR

A Master's degree in one of the above fields and four years of professional- level experience as required above which includes two years equal to an Environmental Specialist 3 or above.

OR

A Ph.D. in one of the above fields and three years of professional-level experience as required above which includes two years equal to an Environmental Specialist 3 or above.

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OR

One year of experience as an Environmental Specialist 4.

1. Demonstrated ability to understand environmental legislation, regulations and policies at the federal, state, and local levels.
2. Demonstrated ability to critically observe and inspect environmental conditions to collect information and detect problematic situations.
3. Working knowledge of the Dangerous Waste Regulations, Chapter 173-303 WAC.
4. Working knowledge of the Federal Hazardous Waste Regulations, 40 CFR Parts 260-280.
5. Working knowledge of Dangerous Waste permits and the ability to review Dangerous Waste permit applications including waste analysis plans, waste compatibility, hazardous waste containment design, tank systems, and air emission controls for vents and tank systems.
6. Working knowledge of the regulatory steps of reviewing, writing and issuing Dangerous Waste permits and permit modifications.
7. Demonstrated ability to review and understand complex technical documents and translate them to be understood by a wide range of audiences including managers, professional colleagues, facilities, and the public.
8. Demonstrated ability to apply negotiation and conflict resolution skills to successful conclusions.
9. Demonstrated ability to manage workload by appropriately prioritizing and concurrently servicing multiple, long-term assignments with accuracy and high quality results.

DESIRED

- Can be relied upon to achieve positive results through self-management; earns the trust, respect, and confidence of coworkers and the regulated community through consistent honesty, integrity, forthrightness, and professionalism in all interactions; logically integrates various ideas, intentions, and information to form effective timelines, and manage workload efficiently.
- Customer Focus and Business Orientation: Treats our fellow employees, our clients and the public as partners and collaborators who are equally committed to a healthy, prosperous Washington. Builds and maintains internal and external satisfaction with the services offered by the agency. Consistently strives to exceed expectations. Identifies and advocates for changes necessary to better meet customer needs. Understands and appreciates expectations of citizens and business clients. Consistently helps customers, citizens and coworkers achieve desired outcomes, gaining their trust and respect. Anticipates, assesses, and responds to changing needs. Searches out ways to enhance satisfaction of citizens and coworkers by improving efficiency and effectiveness of service delivery. Gains confidence of citizens and coworkers by making sure that long-term needs are met. Responds to customer reactions by considering alternatives. Shares service lessons with others within the organization.
- Analysis and Problem Solving: Reviews and evaluates technical reports, development plans, project applications, federal, state, and local regulations, and other documents, and provides recommendations for agency decisions to managers.

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Solves problems, considers different perspectives, and finds new, creative ways to accomplish our work. Consistently demonstrates an interest in solving problems. Adapts easily to changing needs, conditions, and work responsibilities. In dynamic situations, adapts approaches, goals, and methods to achieve successful solutions and results. Works comfortably with people of widely differing styles, temperaments, and preferences. Determines sources of information and methods for informational gathering and analysis; provides guidance on agency investigations; may conduct more complex or sensitive investigations.

- Communication and Interpersonal Interaction: Communicates in an effective and professional manner through writing and speaking and is understood by the audience; presents information in formal and informal settings that clearly identifies agency positions. Performs work in a helpful, friendly, and positive manner. Is willing to connect citizens and business clients with other agency representatives when necessary. Ensures that appropriate coworkers are involved in conversations if they need to be. Listens well to others and accurately conveys their ideas to others.

- Trust and integrity: Remains objective at all times and ensures that professional judgment, rather than personal opinion, influences our work. Earns the trust, respect, and confidence of coworkers and customers through consistent honesty, forthrightness, and professionalism in all interactions.

- Teamwork and Relationships: Builds and maintains cooperative relationships characterized by a high level of acceptance and cooperation. Gains the support of others. Builds voluntary cooperation through credibility, expertise, influence, and persuasion. Anticipates and recognizes the concerns of others. Patiently solicits and considers ideas from those who are reluctant to express their points of view. Anticipates and seeks to resolve confrontations and disagreements in a constructive manner. Respects the opinions and work of other people, regardless of their status or position; treats all with dignity and respect. Recognizes and celebrates success and achievement. Promotes the contributions and accomplishments of customers or clients to others; actively supports the good ideas of others. Acts as a positive influence on others. Emphasizes team approach to providing excellent service.

Special Notes

Special Notes:

- Must have or be able to obtain and maintain Driver's License
- Must have or be able to obtain 40 hour safety training to conduct field work

To ensure consideration for this position, you must apply electronically at www.careers.wa.gov using reference code NB00021805* and submit the following materials as attachments (ATTACHMENTS TAB) by June 20, 2010.

- A letter of interest describing how you meet the requirements for this position, using a maximum of 2000 words. Please provide clear, detailed information that addresses the duties of the position and the desirable qualifications.

- A resume

- Answers to the following questions using a maximum of 2000 words for all questions:

1. Describe your experience implementing the Dangerous Waste regulations, other environmental regulations and any permitting processes.
2. Give an example of a project where you participated in negotiations involving people with different interests. Describe the role you played to help resolve conflicts and to ensure clear resolution of key issues.
3. Considering the duties for the position, describe your strengths you would bring to the position.

ALSO BE SURE TO ANSWER THE QUESTIONS ON TAB (4610 523X ES5 HWTR 3926).

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By submitting a completed application package to this announcement you are acknowledging that all answers, statements and any other materials you have submitted to apply for this job are true and complete to the best of your knowledge. You understand that the State may verify this information and that untruthful or misleading answers are cause for rejection of your application or dismissal if employed.

Other Information

Other Information

UNION SECURITY

This position is covered by a union shop provision. Therefore, as a condition of employment, candidates who are appointed are required to become members of the Washington Federation of State Employees (WFSE) and pay dues or as a non-member pay agency shop fee, non-association fee or a representation fee. The union shop provision shall be effective no later than the 30th day following the effective date of the appointment.

For more information: <http://www.dop.wa.gov/JobSeekers/UnionInformation.htm>

The State of Washington is an equal opportunity employer. Persons with a disability who need assistance in the application or testing process, or those needing this announcement in an alternative format, may call (360) 664-1960 or toll free (877) 664-1960 or Telecommunications Device for the Deaf (360) 664-6211. For questions about this recruitment call (360) 407-6186.

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